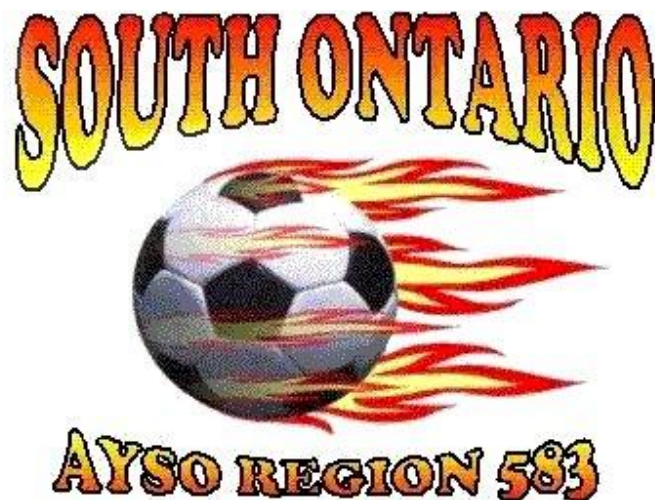




*South Ontario  
Region 583*

*Regional Guidelines  
for 2009*



**AYSO REGION 583 BOARD MEMBER LIST**

2009 Season

Regional Commissioner	Chris Mangelsdorf	240-7991	<a href="mailto:commissioner@ayso583.org">commissioner@ayso583.org</a>
Vice-Regional Commissioner	Don Piiwaa	923-3903	<a href="mailto:vcommissioner@ayso583.org">vcommissioner@ayso583.org</a>
Regional Registrar	Cyndie Piiwaa Luiza Cantu	923-3903	<a href="mailto:registrar@ayso583.org">registrar@ayso583.org</a>
Regional Treasurer	Kenan Zuniga	923-3903	<a href="mailto:treasurer@ayso583.org">treasurer@ayso583.org</a>
Referee Administrator	Janine De Jarnatt	923-3903	<a href="mailto:referee@ayso583.org">referee@ayso583.org</a>
Coach Administrator	Wayne Guidinger	673-0739	<a href="mailto:coach@ayso583.org">coach@ayso583.org</a>
Regional Secretary	Kelly Murphy	923-3903	<a href="mailto:secretary@ayso583.org">secretary@ayso583.org</a>
Safety Administrator	Luis Cantu	923-3903	<a href="mailto:safety@ayso583.org">safety@ayso583.org</a>
CVPA	Robin Guidinger	923-3903	<a href="mailto:cvpa@ayso583.org">cvpa@ayso583.org</a>
Purchasing Administrator	Suzie Mendez	923-3903	<a href="mailto:purchasing@ayso583.org">purchasing@ayso583.org</a>
Sponsor Coordinator	Susie Mendez	923-3903	<a href="mailto:sponsors@ayso583.org">sponsors@ayso583.org</a>
Team Parent Coordinator	Suzie Mendez	923-3903	<a href="mailto:teampcoord@ayso583.org">teampcoord@ayso583.org</a>
Concession Coordinators	Raegina Elquezabal	923-3903	<a href="mailto:fieldscoord@ayso583.org">fieldscoord@ayso583.org</a>
Fields Coordinator	Bill Rahn	923-3903	<a href="mailto:fieldscoord@ayso583.org">fieldscoord@ayso583.org</a>
Equipment Coordinator	Forrest Belmont	923-3903	<a href="mailto:equipment@ayso583.org">equipment@ayso583.org</a>
U16 & U-19 Commissioner	Robert Elquezabal	923-3903	<a href="mailto:u16-19commish@ayso583.org">u16-19commish@ayso583.org</a>
U14 Commissioner	Raegina Elquezabal	923-3903	<a href="mailto:U14commish@ayso583.org">U14commish@ayso583.org</a>
U12 Commissioner	Randy Charlton	923-3903	<a href="mailto:u12commish@ayso583.org">u12commish@ayso583.org</a>
U10 Commissioner	Richard Montoya	923-3903	<a href="mailto:u10commish@ayso583.org">u10commish@ayso583.org</a>
U8 Commissioner	Luiza Cantu	923-3903	<a href="mailto:u8commish@ayso583.org">u8commish@ayso583.org</a>
U6 Commissioner	Joe Martinez	923-3903	<a href="mailto:u6commish@ayso583.org">u6commish@ayso583.org</a>
U5 Commissioner	Selena Carbajal	923-3903	<a href="mailto:u6commish@ayso583.org">u6commish@ayso583.org</a>
WEB Master	Randy Charlton	923-3903	<a href="mailto:webmaster@ayso583.org">webmaster@ayso583.org</a>

Region 583 Web address: <http://www.ayso583.org>

There should be a Board Member at the fields at all times. If you have a problem and cannot locate a Board Member, please contact the Snack Tent, the Referee Tent or call the AYSO Region 583 Phone:

(909) 923-3903

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## **AYSO ACTION CODES**

### **The Coach's Code:**

- Enthusiastically support and practice the "Everyone Plays" and "Positive Coaching" Philosophies of AYSO.
- Be reasonable in your demands on the young players' time, energy, enthusiasm and their performance on the soccer field.
- Impress on your players that they must be able to abide by the rules of the game at all times.
- Develop team respect for the ability of opponents, as well as for the judgment of referees and opposing coaches.
- Ensure that your players' soccer experience in one of fun and enjoyment (winning is only one part of it). Players should never be yelled at or ridiculed for making mistakes or losing a game.
- Set a good example and be generous with your praise when it is deserved. Children need a coach they can respect.
- Enlist the support of your team's parents in your efforts to instill the proper attitudes and values in your players.
- Keep informed about sound coaching principles and growth and development principles of children.
- Check equipment and facilities that you use. They should meet safety standards and be appropriate for the age and ability of your players.
- Follow the advice of a physician when determining when an injured child is ready to play again.

### **The Referee's Code:**

- Always remember the game is for the players. Player safety and fair play come first.
- Study and learn the Laws of the Game and understand the "spirit" of the Laws. Help fellow referees do the same.
- Encourage and enforce the AYSO philosophies of "Everyone Plays" and "Positive Coaching".
- Wear the proper uniform and keep it in good condition.
- Maintain good physical condition so you can keep up with the action.
- Stay calm when confronted with emotional reactions from the players, coaches and parents.
- Honor accepted game assignments. In an emergency find a replacement.
- Support good sportsmanship with a kind word to players, coaches and parents of both teams when deserved.
- Always be fair and impartial, avoiding conflicts of interest. Decisions based on personal bias are dishonest and unacceptable.

### **The Parent's Code**

- Do not force an unwilling child to participate in sports.
- Remember children are involved in organized sports for their enjoyment, not yours.
- Teach your children to always play by the rules.
- Teach your children that hard work and an honest effort are often more important than a victory.
- Help your child work toward skill improvement and good sportsmanship in every game. Your child will then be a winner even in defeat.
- Do not ridicule or yell at your child for making a mistake or for losing a game.
- Set a good example. Children learn best by example.
- Applaud good plays by your team and by members of the opposing team.
- Do not publicly question the Referees' judgment and never their honesty.
- Recognize the value and importance of volunteer coaches, referees and officials and give them their due respect. There would be no AYSO soccer without them.
- Support all efforts to remove verbal and physical abuse from all youth sporting activities.

### **The Player's Code:**

- Play for the fun of it, not just to please your parents.
- Play by the rules.
- Never argue with or complain about the referees' calls or decisions.
- Control your temper and most of all resist the temptation to retaliate when you feel you have been wronged.
- Concentrate on playing soccer and on affecting the outcome of the game with your best effort.
- Work equally hard for your team as for yourself.
- Be a good sport by cheering all good plays, whether it is your teams or your opponent's.
- Treat all players as you would like to be treated.
- Remember that the goals of the game are to have fun, improve your skills and feel good.
- Don't be a showoff or a ball hog.
- Cooperate with your coaches, teammates and opponents and the referees.

## **AYSO CODE OF ETHICS**

### **TRUSTWORTHINESS**

- Worthy of trust, honor and confidence
- Honest: trustful, sincere, non-deceptive, candid, not cheating
- Integrity: morally courageous, principled
- Promise-keeping: dependable, reliable

### **RESPECT**

- Regard for the dignity, worth, and autonomy of all persons (including self)
- Treating others with courtesy, civility, politeness
- Tolerant of others' beliefs
- Accepting individual differences without prejudice
- Refraining from violence, coercion, intimidation

### **RESPONSIBILITY**

- Acknowledgment and performance of duties to others and self
- Accountability: answerable for consequences of decisions
- Self-discipline: self-control, restraint

### **JUSTICE AND FAIRNESS**

- Making decisions on appropriate factors: impartiality, avoidance of conflicts of interest
- Commitment to equity and equality
- Openness to information and ideas
- Reasonableness
- Due Process
- Consistency
- Fair Play

### **CARING**

- Regard for the well-being of others
- Kindness
- Compassion
- Unselfishness
- Charity: altruism, giving

### **CIVIC VIRTUE AND CITIZENSHIP**

- Recognition of and living up to social obligations
- Participation in democratic process
- Law abidance
- Protection of environment
- Community service
- Doing one's share

## **REGIONAL GUIDELINES - Region 1-B-583**

### **ARTICLE ONE - PURPOSE**

The purpose of these Guidelines is to regulate the affairs of the Region. These Guidelines have been adopted pursuant to Section 1.04 of the National Bylaws of the American Youth Soccer Organization (AYSO) and are subject to such Bylaws, the Articles of Incorporation of AYSO, the AYSO National and Section Rules and Regulations, the Area Guidelines and the Policies adopted from time to time by the AYSO National Board of Directors (collectively, the "National Regulations"), copies of which (except for the Articles of Incorporation) will be made available by the Region on request and are hereby incorporated by reference. To the extent that these Guidelines conflict with or are in contradiction to any of the "National Regulations", the "National Regulations" shall prevail over these Guidelines.

### **ARTICLE TWO -MISSION**

To operate a soccer program where young people can learn to develop a positive self-image, self-confidence and other positive character traits through their interest and participation in soccer based on our philosophy of:

- EVERYONE PLAYS -** Our goal is for kids to play soccer -- every player on every team will play at least three-fourths (3/4) of every game before any player on that team plays four quarters (where team size and number of substitutes allows). When team size does not permit, no player may substitute more than ½ game in consecutive games.
- BALANCED TEAMS -** At the start of each primary season we form teams as evenly balanced as possible - because it is more fun where teams of equal ability play.
- POSITIVE COACHING -** Winning kids are built up, not torn down! We train and encourage our coaches to make the extra effort to understand and offer positive help to our players, rather than negative criticism.
- OPEN REGISTRATION -** Our program is open to all children between 4 and 18 years of age who want to register and play soccer in our program. Interest and enthusiasm are the only criteria for playing.
- GOOD SPORTSMANSHIP-** We desire to create a positive environment based on mutual respect, rather than a win-at-all-costs attitude, and our program is designed to instill good sportsmanship in every facet of AYSO.

### **ARTICLE THREE - AYSO ORGANIZATION**

The foundation of AYSO is the Region. Each Region is headed by a Regional Commissioner who conducts the business within the framework of AYSO's philosophy, Rules, and Regulations and by-laws.

Several regions which border compose an "Area". Each area is headed by an Area Director who is responsible for the performance and growth of the Area.

Area Directors report to Section Directors who are responsible for the general welfare and administration of a Section, generally several counties.

A National Board of Directors governs the overall AYSO organization with the Regional Commissioners and the Area and Section Directors having voting rights.

Working closely with these volunteer officials is the staff at AYSO's national headquarters in Hawthorne, CA. Here a multitude of services are provided including computerized registrations, accounting, public affairs, accident reimbursement and insurance programs, training manuals and aids, supplies and other activities.

#### **ARTICLE FOUR - DUTIES AND RESPONSIBILITIES OF THE REGION**

The duties and responsibilities of the Region shall be:

- (a) To run a quality youth soccer program in a safe environment that complies in letter and spirit with the philosophy, objectives, and National Regulations of AYSO;
- (b) To maintain good community relations and become involved in youth development and other community activities;
- (c) To register players, coaches, referees and other Regional officials;
- (d) To assign players and coaches to assure proper balance of teams within any one age division within a reasonable geographical area;
- (e) To obtain and maintain safe playing facilities;
- (f) To obtain and be accountable for uniforms, balls, goals and other necessary equipment;
- (g) To schedule games;
- (h) To assign referees;
- (i) To disseminate information to the participants, their families and the community concerning the Region and its programs;
- (j) To recognize volunteer efforts;
- (k) To hold meeting periodically for all parents and guardians of participants in the Region to inform them about, and involve them in, the program;
- (l) To make available to the participants and their families of the Region these Regional Guidelines and the attachments hereto as well as the financial statements of the Region at least once a year;
- (m) To collect and disburse fees and other monies for the sound financial organization and operation of the region, to keep and submit to the National office, as required, accurate financial records to insure continuation of the tax exempt status of AYSO, to participate in the National Accounting Program and to pay the National Office prior to the start of the season the National portion of its registration fees and for its purchases.;
- (n) To comply with the Soccer Accident Insurance and to submit on a timely basis accident notification forms and SOCCER ACCIDENT INSURANCE (SAI) claims to the National Office;
- (o) To notify the National Office of any threatened or actual claim against the Region;
- (p) To implement AYSO National Programs available to the Region, including referee and coach training at least once a season;
- (q) To assist in and encourage the growth and development of AYSO programs both within and outside of the Region; and
- (r) To participate in Area, Section and National events and programs.

## **ARTICLE FIVE - MEMBERSHIP IN THE REGION**

There shall be three kinds of members in the Region:

**Participating Members:** those persons serving the Region in a coaching, refereeing or administrative capacity, including the members of the Regional Board of Directors ("Board Members") who shall, in the case of coaches and referees, be registered with the AYSO National Office on the appropriate forms prescribed by AYSO.

**Playing Members:** all registered Soccer Players.

**Contributing & General Members:** those persons who the Regional Board grants membership to recognize a contribution of value to the Region or to express its gratitude.

The names, addresses and telephone numbers of all members of the Region, as well as the information contained in the AYSO Executive Member Directory, are private and confidential and may not be disclosed or distributed to anyone, including any vendor or sponsor, without the prior written approval of the National Office.

Voting in the Annual General Elections will be limited to registered Participating Members of Region 583 (those with AYSO National ID Numbers) including:

- A. Regional Board Members
- B. Coaches and Assistant Coaches over 18 years of age
- C. Referees and Assistant Referees over 18 years of age
- D. Team Parents

## **ARTICLE SIX - MANAGEMENT OF THE REGION**

1. The Regional Board shall conduct the business and affairs of the Region.
2. Unless otherwise specifically provided by these guidelines, any decisions of the Regional Board shall be made by a majority vote of the board members voting on that matter; provided, however, that the Regional Commissioner ("RC") may veto any such decision if the effect of such decision would be to violate any of the National Regulations. Such veto may be reviewed by the Area Director (the "AD") on request by a 2/3 vote of the board members voting on that matter. (By a 2/3 vote of the entire Regional Board, any other issue may be put to the participating members of the region; subject to voting procedures to be adopted by the Regional Board)
3. The Regional Board shall fix, at the same meeting each year ("Annual Meeting"), the time, date and place of each regular meeting of the Board. In addition, the RC, the Secretary or 2/3 of the Board Members may call a special meeting of the regional board on three days' prior notice stating the purposes of such meeting, which notice may be given in writing, by telephone or in person. A majority of the Board members shall constitute a quorum for the purpose of holding either a regular or special meeting. It shall be the policy of the Region to hold at least one board meeting in each month during calendar year. All Regional Board meetings shall be open to all members unless the Regional Board determines that it is necessary to hold an executive session. The Board shall take minutes of the proceedings at each meeting and make them available to the members of the Region.
4. The regional Board shall be elected each January at the Annual General Board Meeting. Nominees for the positions on the Board will be recommended by the nominating committee

as described in Item 5 below.

5. NOMINATION COMMITTEE. This committee shall be composed of the following:
  - a) Vice Regional Commissioner (odd numbered years)/Regional Commissioner (even numbered years)
  - b) Executive Secretary

This committee shall endeavor to obtain individuals interested in serving on the Regional Board for the upcoming season.

6. Terms of Office for Board Members shall be as follows:
  - a) Regional Commissioner, Regional Registrar, Regional Treasurer and Regional Referee Administrator shall serve a term of 2 years and will be elected in odd numbered years at the January General Board Meeting.
  - b) Vice Regional Commissioner, Regional Coach Administrator, Safety Director and Child Volunteer Protection Advocate shall serve a term of 2 years and will be elected in even numbered years at the January General Board Meeting.
  - c) All other Board Members will serve terms of 1 year and will be elected at the January General Board Meeting.
7. No board member or any other participant in the Region shall receive monetary or other compensation for his/her services to the Region, nor may he/she use his/her position to benefit him/her directly or indirectly in any other way, such as a supplier of equipment or camp programs to the Region.
8. Any vacancy on the Regional Board shall be filled by appointment of the RC and the person filling such vacancy shall serve until the next Annual Meeting and until his/her successor has been duly elected.
9. Any Board Member (except the RC) may be removed in accordance with Article Ten, Section Four of these Guidelines. The RC may be removed only by the National Board in accordance with Section 3.07 of the National Bylaws.
10. Whenever there is a vacancy in the position of RC, the Regional Board, including the outgoing RC, shall recommend a successor and submit such recommendation to the Area Director.

SUCCESSION: Upon resignation or removal of the Regional Commissioner the following line of succession can be observed:

1. Vice Regional Commissioner
2. Regional Registrar
3. Treasurer

It is recommended that the term of the RC be limited to two years.

## **ARTICLE SEVEN - REGIONAL BOARD**

The minimum requirements for a Regional Board as described in "National Guidelines" are a Regional Commissioner, a Treasurer, a Safety Director, a Regional Coach Administrator, a Regional Referee Administrator, a Child and Volunteer Protection Advocate, and a regional Auditor.

The Regional Board for Region 583 may consist of:

- Ø Regional Commissioner\*
  - Ø Vice Regional Commissioner
  - Ø Treasurer\*
  - Ø Safety Director\*
  - Ø Regional Coach Administrator\*
  - Ø Regional Referee Administrator\*
  - Ø Child and Volunteer Protection Advocate (CVPA)\*
  - Ø Regional Auditor\*
  - Ø Executive Secretary
  - Ø Regional Registrar
  - Ø Commissioner of Fields and Equipment
  - Ø Commissioner of Purchasing
  - Ø Commissioners of Sponsors/Fund Raising/Team Parents/Concessions (Ways & Means)
  - Ø Publicity Coordinator
  - Ø Fields & Equipment Coordinator
  - Ø Commissioners for Various Divisions as required
- \* Required Positions on the Regional Board

### **REGIONAL COMMISSIONER**

The RC shall have the responsibility and the authority to manage the day-to-day business of the Region within the framework of the national Regulations and these Guidelines. The RC shall administer all of the Regional activities. The nominee for appointment as Regional Commissioner shall be determined by the Region, through a Regional election. The Regional Commissioner's term of office shall be two (2) years. The Regional Commissioner shall be appointed by the Board of Directors of AYSO, Inc., subject to the approval of the Area Director and Section Director. The Regional Commissioner shall be responsible for:

- A. Registering players, coaches, referees and administrators.
- B. Assigning of the players and coaches to assure proper balance of teams within any one age division within a reasonable geographical area.
- C. Locating, obtaining and maintaining proper playing facilities.
- D. Securing of uniforms, balls, goals and other necessary equipment.
- E. Scheduling of league, post-season and friendly games and events.
- F. Complying with the Soccer Accident Insurance and submitting claims to the National Office.
- G. Timely dissemination of information.
- H. Judging and ruling on appeals and disputes.
- I. Overseeing the selection of an appropriate volunteer staff.
- J. Keeping the Regional Board informed of actions and decisions on matters of importance.

- K. Attending Area meetings, the Section AGM and the National AGM.
- L. Maintaining close liaison with the AD and coordinating all extra-regional activities through the AD.
- M. Shall represent Region at Area, Section and National meetings and report back to the Regional Board.
- N. Making such other decisions and taking actions as may be required to run the Region, within the limits of the Regional budget and these Guidelines. RC shall preside at all meetings of the Regional Board. Shall be responsible to guide and ensure that all Regional functions are carried out as set forth in AYSO's by-laws and Rules and Regulations for the advancement of goodwill and sportsmanship of the Region.
- O. Must have served at least 1 year in the capacity of the V R C, Coach or Ref Admin, Registrar, C V P A or Treasurer to be eligible for RC position
- P. Shall appoint special committee(s) to carry out the functions of the Region.
- Q. Shall be consulted before any decision is made as to field closure; the referee has the authority to terminate a game if the field conditions are unsafe.
- R. Shall prepare and present to the Regional Board a preliminary budget for the operation of the Region for the upcoming season by the February Board Meeting.
- S. Shall appoint an Executive Secretary for the Region.
- T. Shall be responsible to inform AYSO, Inc. of the final Regional standings, Team Champions and the team roster of players involved in post season games.
- U. Because of the duties required of this office and to avoid any possible conflicts, the Regional Commissioner may coach only with Board approval, and if allowed, concerns or conflicts regarding his/her coaching or team is routed through another Board member, starting with the Vice Regional Commissioner, Coach Administrator, Referee Administrator, CVPA or Registrar and the appropriate Division Commissioner.
- V. The RC may be suspended by the AD or the Section Director ("SD") and suspended or removed only by the National Board of Directors (the "National Board").

#### **VICE REGIONAL COMMISSIONER**

- A. Shall assume all the duties of the Regional Commissioner in his/her absence and any other duties delegated by the Regional Commissioner.
- B. Shall establish the season and playoff schedules.
- C. Shall be responsible for coordinating Divisional Commissioners
- D. Shall assist with team formations to assure Regional Guidelines are followed.
- E. Shall be responsible for coordinating the CEP Program.
- F. Shall ensure proper parliamentary procedures at Regional Board Meetings and General Meetings.
- G. Shall maintain and have available the voting record on all motions.
- H. Shall head a coach's selection committee for Divisions.
- I. Must have served at least one year on the Regional Board
- J. Because of the duties required of this office and to avoid any possible conflicts, the Vice

Regional Commissioner may coach only with Board approval, and if allowed, concerns or conflicts regarding his/her coaching or team is routed through another Board member, starting with the Regional Commissioner, Coach Administrator, Referee Administrator, CVPA or Registrar and the appropriate Division Commissioner.

#### **EXECUTIVE SECRETARY**

- A. Shall be appointed by the Regional Commissioner, responsible to prepare minutes of Regional meetings and to distribute copies of such minutes to members of the Regional Board.
- B. Shall assist the Regional Commissioner in handling correspondence
- C. Shall provide the Regional Board with the previous meetings minutes and an agenda of activities one week prior to each meeting.
- D. Shall maintain a Regional Master Calendar.
- E. Shall monitor the Regional AYSO telephone, keeping records of the phone calls, giving each board member messages as necessary and keeping records of responses if needed.

#### **TREASURER**

- A. Shall have custody of all funds, securities, evidence of indebtedness and other valuable documents.
- B. Shall deposit funds and securities in the name and to the credit of the Region in a bank of depository, entirely separate from his/her own personal account.
- C. Shall keep in appropriate books an accurate account of all money received and paid out.
- D. Shall give a report of the funds, receipts and disbursements of the Region annually or at such other times as requested by the Regional Board
- E. Shall be responsible for timely filing with the National Office, the Regional Information Form, the annual budget, and such other information as may be required or requested from time to time by the National Office and for complying with the National Accounting Program.
- F. Shall promptly, upon receipt, pay to the National Office the National portion of the registrations fees of the region before the start of each season.
- G. Shall make all payments by Regional check, no petty cash shall be kept on hand. All checks written shall require two (2) signatures; that of the Regional Commissioner, Treasurer, Vice-Regional Commissioner or the Secretary

#### **SAFETY DIRECTOR**

- A. The Safety Director shall be responsible for administering the AYSO Soccer Accident Insurance and liability insurance program for the Region, handling all reports of accidents and/or SOCCER ACCIDENT INSURANCE (SAI) claims for such programs, ensuring the safety of all participants in the Region by inspecting all field equipment, goal posts and fields to ensure they are in safe condition, and making safety information available.
- B. Shall follow-up all injury reports to verify the family of the injured player or person is totally covered by insurance and top see how the injured person is recovering.
- C. Shall obtain written verification that the injured person has received a completed medical release before allowing the injured person to participate again in sanctioned AYSO activities.

- D. Shall maintain a file on all written medical releases and reports on injuries.
- E. Shall be responsible for taking adequate measures to ensure the health and safety of players and personal associated with the Region.
- F. Shall inform coaches of proper procedures in reporting injuries.

#### **REGIONAL REGISTRAR**

- A. The registrar shall be responsible for the proper registration of each member in the Region on the appropriate official AYSO Registration Forms, the mailing of such forms and information to the National Office prior to the start of the season, the distribution of the other copies of such forms and information as required, the collection of the registration fees and the turning over of such fees to the Treasurer.
- B. Shall be responsible for accepting registered players and placing them on teams within their respective division in accordance with AYSO Rules and Regulations and these Regional Guidelines.
- C. Shall see that teams receiving players have as equal a number of players as possible.
- D. Shall see that players are placed on teams per Regional Guidelines, as fair as possible so no team receives an imbalance of power.
- E. Shall under no circumstances allow a coach or parent to register a player late with the specific intent of the player being placed on a specific team.
- F. Shall represent any player brought before the Regional Board or Committee for disciplinary action.
- G. Shall inform the Vice Regional Commissioner and Commissioners of Divisions about placement of late players and contact respective coach and forward necessary paperwork.
- H. To preclude any possible loss of information due to computer problems, fire or theft, shall provide the Regional Commissioner and Vice Regional Commissioner a duplicate copy of all current registration information from AYSO or WINAYSO after each registration, at team formation and when registration is over and rosters are finalized.
- I. Shall coordinate the Child and Volunteer Protection Program (AYSO Safe Haven).
- J. Because of the duties required of this office and to avoid any possible conflicts, the Registrar may coach only with Board approval, and if allowed, concerns or conflicts regarding his/her coaching or team is routed through another Board member, starting with the Regional Commissioner, Vice Regional Commissioner, Coach Administrator, Referee Administrator, CVPA or Registrar and the appropriate Division Commissioner.

#### **PURCHASING COORDINATOR**

Shall make the recommendations to the Board for:

- A. Approximate number of new uniforms, cost and type for the upcoming season.
- B. Approximate number of practice and game balls, their cost and type for the upcoming season.

- C. Presentation and recommendation of participation awards and purchase.
- D. Shall see that all teams are supplied with complete sets of uniforms.
- E. Shall see that all teams are supplied with two (2) soccer balls.
- F. Shall return all defective equipment for property replacement, repair or credit.
- G. Shall be responsible for all purchases of the Region.
- H. Shall be responsible for hiring photographer for picture day.

#### **REGIONAL REFEREE ADMINISTRATOR**

The Referee Administrator shall be responsible for the recruiting, training and supervising of all referees in the Region. He/she shall arrange for clinics and training programs at least annually, and shall coordinate his/her efforts with the RC and the Area Referee Administrator. In addition, the Referee Administrator should appoint a Referee Instructor (to assist in maintaining the referee training program component of the AYSO National Referee Program) and a Referee Assessor (to assist in administering the certification component of the AYSO National Referee Program).

- A. Shall coordinate referees for weekly scheduled games to include playoffs and CEP Soccer.
- B. Shall try to schedule the FIFA systems for all games.
- C. Shall be responsible for arranging referee clinics prior to the start of and during the season.
- D. Shall be responsible to see that all referees are provided uniforms and copies of current AYSO and FIFA sanctioned Rules and Regulations.
- E. Shall hear complaints of referees.
- F. Shall make arrangements for sending representative sot sanctioned referee clinics.
- G. Shall ensure that selected individuals assist in duties as outlined in Part B.
- H. Shall establish and maintain a Youth Referee Program.
- I. Shall attend Area referee meetings.
- J. Shall complete the AYSO BRAT training within one year of taking office.
- K. Because of the duties required of this office and to avoid any possible conflicts, the Regional Referee Administrator may coach only with Board approval, and if allowed, concerns or conflicts regarding his/her coaching or team is routed through another Board member, starting with the Regional Commissioner, Vice Regional Commissioner, Coach Administrator, CVPA or Registrar and the appropriate Division Commissioner.

#### **REGIONAL COACH ADMINISTRATOR**

The Regional Coach Administrator shall be responsible for the recruiting, training and supervising of all coaches in the Region.

- A. He/she shall arrange for and/or give clinics and training programs where needed and disseminate information when appropriate to assist the local coaches.
- B. He/she shall coordinate his/her efforts with the RC and the Area Chief Coach.
- C. Shall attend Area Coaches Meetings.
- D. Will take course for NYSCA (coaching certification) and administer to all Regional coaches.

- E. Must complete Regional Chief Coach Training within 1 Year of accepting this position.
- F. Because of the duties required of this office and to avoid any possible conflicts, the Regional Coach Administrator may coach only with Board approval, and if allowed, concerns or conflicts regarding his/her coaching or team is routed through another Board member, starting with the Regional Commissioner, Vice Regional Commissioner, Referee Administrator, CVPA or Registrar and appropriate Division Commissioner

#### **FIELDS AND EQUIPMENT MANAGER**

- A. Shall be responsible for obtaining and maintaining the playing field.
- B. Shall ensure that goal posts and corner flags are provided for each game, that they are put up before the first game of any day and taken down after the end of the last game of such day and properly secured at all times.
- C. He/she shall also ensure that the fields are properly lined.

#### **PUBLICITY COORDINATOR**

Shall be responsible for the dissemination of information concerning Regional activities, the preparation of a Regional newsletter and the relations between the Region and the Community.

#### **WAYS AND MEANS &**

#### **SPONSORS/FUND RAISING/TEAM PARENT/CONCESSION COORDINATORS**

- A. Shall be responsible for the recruiting of Sponsors for teams.
- B. Shall see that sponsorships are evenly distributed among the divisions.
- C. Shall try to assign sponsors to requested teams.
- D. Shall explain to sponsors the uniform and advertising rules of AYSO, Inc.
- E. Shall maintain liaison and ensure solid sponsor relations.
- F. Shall help prepare Team Parent Handbook.
- G. Shall, prior to issuing sponsor plaques, verify with the Regional Treasurer that sponsorship fees have been paid and sponsors are in good standing.
- H. Shall be responsible for reserving and coordinating all meetings for Team Parent Representatives.
- I. Shall appoint a person or persons to coordinate the tent duties.
- G. Shall help prepare a Team Parent Handbook.
- H. Shall assist with all fundraising activities.
- I. Shall be responsible for coordinating and planning fundraising events as authorized by the Regional Board.
- J. Shall be responsible for collecting all materials, monies, etc., as required for fundraising events.

#### **DIVISION COMMISSIONERS - BOYS AND GIRLS ALL DIVISIONS**

- A. Shall be responsible for the general conduct of coaches/players/parents of his/her respective division.
- B. Receiving and passing to the board, complaints from coaches and parents

- C. Shall report status of his/her Division at Regional Board and General Meetings.
- D. Shall not be allowed to coach in his/her respective division without permission from the Regional Board.
- E. Division Commissioners will report to the Coach Administrator.

## **ARTICLE EIGHT - INFORMATION ABOUT THE PROGRAM**

### 1. Team Assignments

Team assignments shall be made by those persons designated by the Regional Board. Retention of players on any team shall be limited to the head coach's child(ren). Except for the foregoing, there shall be no automatic retention of players from the previous season. Every attempt shall be made to balance the skill level of teams within each division. Once teams are formed, no transfer of any player from one team to another may be made, except as provided for in the Regional Team formation Guidelines.

### 2. Registration Fees: Refunds

The registration fee for each player participant shall be fixed annually by the Regional Board. The fee for this season is set forth by Board decision and published in the informational flyers mailed or handed out. Any such fee shall be refunded in the case of any participant who withdraws prior to the first scheduled game, less the National portion of the registration fee, if not refunded to the Region by the National Office.

### 3. Eligibility

All boys and girls, between the ages of 5 and 18, based on their age as of July 31 of the year in which the season begins shall be eligible to register for the program. The exception for 4 year olds participating in U5 is that the participant must be 4 before the start of the fall season. The number of players accepted into the program will be based on field availability and volunteer support and such rules as may be issued by the Regional Board. All players will be assigned to Divisions by date of birth in accordance with the July 31 cutoff date or as noted as the exception above as described in National and Section Guidelines.

### 4. Length of Season and Cancellation of Games

The season shall be of such duration as determined by the Regional Board and as set forth in the Regional Calendar attached as Appendix E. Inclement weather or poor field conditions may necessitate from time to time the canceling of games. Any such cancellation will be made at the discretion of the RC or the Safety director as early as practicable before game time. Canceled games will not be rescheduled. Once the game begins, only the referee in charge may suspend a game for just cause. If games are suspended due to safety conditions, authorization to reschedule games may only be given by the Regional Commissioner

### 5. Attendance: Participation

Every player participant shall be entitled to play at least three quarters of every game (where team size and number of substitutes allows). Further, to have different players play in the first quarter of each game and in Divisions U-12 through U-8 have different players play the same number of quarters as goalkeeper as in a different position. Each participant is strongly urged to attend every practice. The numbers of activities scheduled per week are limited. There will be a maximum of 3 team activities per week (practices or games). For Divisions U-8 through U-5 - 2 team activities per week (practices or games). The granting of a practice for the U6 and U5 divisions is granted for 1 season, as a pilot program. This opportunity will be reviewed each season to see if it is effective in teaching younger children to play at a consistent level.

## 6. Protests

No protest of games shall be permitted. However, coaches are encouraged to file with the Referee Administrator a written report within 48 hours after a game of any misapplication of the basic rules by a referee, excluding judgment calls, and, if after investigation by the Referee Administrator, it is found that a rule was misapplied, such referee shall be so informed in order to ensure that no further misapplication occurs.

## 7. Conduct During Games

The highest standards of conduct and good sportsmanship must be maintained at all times. All participants must wear the official uniforms provided at all times and dress in them in a neat, clean manner. The use of shin guards is required at all practices and games.

## 8. Player Conduct

All players shall demonstrate good sportsmanship and respect for officials, coaches and other players. Any player ejected (red carded) from a scheduled game will be suspended from the next scheduled and played game, and will have his case reviewed by the Review Board, comprised of the Regional Commissioner, Regional Referee Administrator, Registrar, Regional Coach Administrator and the applicable Division Commissioner, for possible additional disciplinary action. If a player misses two (2) consecutive sessions (games and/or regularly scheduled mandatory practices) or two (2) consecutive mandatory practices, without an excuse, or four (4) sessions in any eight (8) session period, the coach must inform the Division Commissioner for disposition of the problem. The Regional Commissioner must be informed of the problem before any action takes place. If a player is habitually disruptive at practice and/or games, the coach must inform the Divisional and Regional Commissioner for disposition of the problem. At the end of the game, the players on each team shall line up and shake hands with the players of the opposing team and thank the referee and linesmen. Discipline shall be up to the referee at each game, and the referee shall have the power and authority to discipline and eject players from the playing area if their conduct violates these guidelines or otherwise interferes with the course of play. No appeal of disciplinary action taken by a referee shall be allowed. Players shall refrain from the use of any alcoholic beverage or tobacco products in the vicinity of the playing field during practices and games.

## 9. Spectator Conduct

Spectators are to remain 3 yards back from the touch lines, within 30 yards of the center line either way.

No spectator is allowed around the penalty or goal area.

Any verbal and/or physical abuse of players, coaches or officials by spectators shall not be tolerated. Coaching should not be engaged in by spectators.

Officiating shall not be engaged in by spectators.

Spectators shall refrain from the use of any alcoholic beverage or tobacco products in the vicinity of the playing field during practices and games.

The uses of any voice amplifying devices or artificial noise makers are not allowed.

Coaches will be responsible for the conduct of the spectators on their side of the field. The Referee will use his discretion on enforcement.

## 10. Coach's Conduct

Coaches will enthusiastically support and practice the "Everyone Plays" and "Positive Coaching"

philosophies of AYSO.

Be reasonable in your demands of the young players' time, energy, enthusiasm and their performance on the soccer field.

Impress on your players that they must be able to abide by the rules of the game at all times.

Develop team respect for the ability of opponents, as well as for the judgment of referees and opposing coaches.

Ensure that your players' soccer experience is one of fun and enjoyment (winning is only one part of it).

No verbal abuse of the players, spectators or officials by the coaches will be tolerated.

Set a good example and be generous with your praise when it is deserved. Children need a coach they can respect.

Enlist the support of your team's parents in your efforts to instill the proper attitudes and values in your players.

Keep informed about sound coaching principles and growth and development principles of children.

Check equipment and facilities that you will be using. They should meet safety standards and be appropriate for the age and ability of your players.

Discipline shall be up to the referee at each game and he/she will have the power and authority to caution (yellow card) or eject (red card) coaches (including spectators, in the case of outside interference) from the playing area if their conduct violates these guidelines or otherwise interferes with the course of play.

Any coach ejected (red carded) from a scheduled game must leave the immediate area of play (retire to the parking lot) for the remainder of the current game and will be suspended from the next scheduled and played game. Each case will be reviewed by the Review Board, comprised of the Regional Commissioner, Regional Referee Administrator, Registrar, appropriate Division Commissioner and the Regional Coach Administrator, for possible additional disciplinary action.

A coach who is sent off (red carded) or takes any actions not in keeping with the Regional and National Guidelines or cautioned (yellow carded) may be subject to additional disciplinary action (e.g. parent conferences, game suspensions, expulsions) at the discretion of the Regional Board upon thorough review of the incident following the procedures outlined under Dispute Resolution.

No appeal of disciplinary action taken by a referee shall be allowed.

The coach may enter the field of play only with the consent of the referee.

Follow the advice of a physician when determining when an injured child is ready to play again. All release forms must be given to the Safety Director first before a player can return to participate in sanctioned AYSO activities.

Coaches shall be prohibited from the use of any alcoholic beverage or tobacco products in the vicinity of the practices and games.

## 11. Parent Conduct

It shall be the duty and responsibility of each parent to conduct themselves in a manner becoming a member of AYSO. At all times, encourage clean competition and good sportsmanship. Leave spectator sidelines in a clean manner. Parents shall refrain from the use of any alcoholic beverage, tobacco products or illegal drugs at all AYSO events. Assist in set-up

and take-down of playing field or any other reasonable request by the coach or team parent. Pick up your child at the end of practices or games in a timely manner. And in addition to, abide by the Spectators Conduct listed in our guidelines.

#### 12. Refreshments at Games

It shall be the responsibility of each team to supply its own refreshments. It is suggested that the best kind of refreshment is cool water.

#### 13. Parental Participation

Each parent who has a player in the Region shall be strongly encouraged to volunteer his or her services in some way. The Region shall not reduce or eliminate the player fee based upon voluntary work done by a participant's parents or guardians and shall not charge an additional fee to those parents of players who do not volunteer their services.

#### 14. Facilities

It shall be the responsibility of the home team for the first game each day to set up the goal posts and nets and the home team for the last game of each day to take down the goal posts and nets. Each field shall be lined under the direction of the RC and/or Fields and Equipment Manger, and each group of fields shall be provided with a first aid kit. No trash should be left at the facility. Parking shall be limited to those areas designated at the fields.

#### 15. Sponsors

The Region encourages local businesses and individuals to support its program. Suitable recognition shall be given to them. Contributions are strongly encouraged to be made to the Region rather than to a particular team. All such contributions are considered charitable contributions are deductible for U. S. tax purposes, subject to the applicable limitations in the Internal Revenue Code.

#### 16. Equipment

The Region shall supply each player with a shirt with the original AYSO logo properly affixed thereto and, if possible, a pair of socks, and shorts. Each player is expected to provide his/her own appropriate footwear and shin guards.

### **ARTICLE NINE - FINANCIAL, BANKING AND RELATED MATTERS**

#### 1. Budget; Financial Statement

The regional Board shall adopt a budget which provides the basis for setting player registration fees. At the end of each season, the Regional Board shall cause to be prepared a statement of income received and amounts expended in connection with the program. Such statement shall be made available to the parent or guardian of each player.

#### 2. Account Signatories

All checks drawn on the Region's bank account shall bear two signatures, one of which must either be the Treasurer's or the RC's. Additional signatories must be authorized by Regional Board action. Two signatories from the same household shall not be allowed.

#### 3. Transfer of Funds

All funds received by the Region, whether from fees, gifts or otherwise, must be deposited into the Region's checking account, from which all expenses and disbursements must be paid. All

funds transferred in or out of the Region's savings a account must be transferred from or to the Region's checking account.

#### **ARTICLE TEN - DISPUTE RESOLUTION**

##### 1. General Policy

It is the policy of the Region to resolve all disputes involving persons involved in the Region in an amicable way, and, if disciplinary action is found to be necessary, to take only the minimum action necessary. All means available will be taken to avoid legal action, including emphasizing compromise rather than principles and avoiding personality conflicts.

##### 2. Procedure

If it is determined that it is necessary that a person involved in the Region needs to be disciplined or his or her participation in the Region limited or terminated, then the RC or the Regional Board shall give notice in writing to such person of the intention of the Region to take action, specifying the action to be taken and the reasons therefore and giving such person a reasonable opportunity to explain the reasons why such an action should not be taken. Such opportunity to respond may be in person at a hearing, by telephone or in writing. The RC or Regional Board may appoint a disinterested committee to consider such discipline. After such opportunity has been given, the RC, Regional Board or Committee shall make its determination. Notification will be made by the Regional Commissioner in writing to all persons concerned and such determination shall be final and binding on all concerned unless it is determined by the AD, or, if he/she is not disinterested, the SD, that such determination is arbitrary and capricious or the procedure was not fair or the person or persons making such determination are found not to have been disinterested.

##### 3. Suspension

The RC or Regional Board may suspend a person involved in the Region from further involvement in the program on notice (by telephone, fax or writing or in person) if there is found to be an imminent danger to the program by his or her continuing involvement or if a crime has been alleged to be committed by such participant. Notification will be made by the Regional Commissioner. Such a suspension must be followed by a disciplinary hearing described in Paragraph Two.

##### 4. Removal

The RC or the Regional Board may remove a person (whether or not suspended) involved in the Region, including a Regional Board Member, from further involvement in the program on notice and after a determination is made that removal is appropriate, as the result of a disciplinary hearing described in Paragraph Two, if there is found to be (a) a violation of the National Regulations, principles or philosophy of AYSO or (b) conduct which disrupts the Region's or AYSO's activities or programs. Notification will be made by the Regional Commissioner of removal.

#### **ARTICLE ELEVEN - CHANGE IN GUIDELINES**

##### 1. Approval of Guidelines

These guidelines shall become effective after being approved by the RC and the Existing Regional Board, the AD, and the SD and then submitted to the National Office.

##### 2. Change in Guidelines

Once adopted, these guidelines may only be amended by the Regional Board by a 2/3 vote of the board members, with the approval of the RC, the AD and the SD.

**Team Formation Guidelines AYSO Region 583**  
**Fall Season**

**ARTICLE I - Governing Team Formation**

Team formation will be governed by the Regional Registrar, the Regional Coach Administrator, the Vice Regional Commissioner and the Commissioner of the Division being formed.

**ARTICLE II - Notification of Coaches**

All coaches involved should be notified at least five days prior to team formation of their respective divisions, of the time and place for team formation, whenever possible.

**ARTICLE III - Attendance at Team Formation**

Persons to attend the divisional team formations are as follows (but not limited to):

- Regional Registrar
- Regional Coach Administrator
- Vice Regional Commissioner
- Division Commissioner
- Team Head Coach or representative
- One (1) helper per team

No Players will be allowed to participate in or attend the team formation procedures.

**ARTICLE IV - Player Eligibility**

Eligible players are those players who have registered and been rated with Region 583, South Ontario, for the current fall season and whose registration forms are in the possession of the Regional Registrar at the time of team formation. After team formation, any team replacements or additions will be assigned by the Regional Registrar and reviewed by the Regional Board to create as balanced teams as possible. If teams have reached their maximum number of players (14); except in U16 and U19 (18 players), in their respective divisions those who sign-up late will be put on a waiting list until an appropriate opening occurs.

**ARTICLE V - U08 and U06 - Divisions 6 and 7**

U06 and Boys or Girls U08 Divisions will be put together by the Regional Registrar, Regional Coach Administrator, the Vice Regional Commissioner and the Commissioner of those Divisions. It is recommended that these teams be put together based on the school attended. Special Head Coach requests for his/her specific team may be considered but limited to seven players per team, including the coach's own child.

**ARTICLE VI - Conduct at Team Formation**

Team formation guidelines and rules are to be reviewed by the Regional Registrar with the coaches prior to the beginning of team formation.

In accordance with AYSO National Rules and Regulations, the computer will determine teams based on player ratings, and distribute the players among the teams so as to ensure all teams are as balanced as possible.

The coach and assistant coach of each team will be allowed to trade a player of equal rating (+/- 5 rating points) for their own children.

One additional trade for a player of equal rating will be allowed.

The order in which players are rated and placed by the computer to the teams shall be confidential information. It is not to be discussed with either the players or the players' parent(s) or Guardian(s).

No team shall be created after the computer team formation, unless approved by the Regional Commissioner.

#### **ARTICLE VII - Player/Coach Options**

The following options will prevail:

1. Coach - Child: this option may only be exercised by the Head Coach and the Assistant Coach.
2. Brothers/Sisters: If so indicated by the parents, every effort will be made to place siblings who are in the same division on the same team. Siblings in different divisions may not be placed on the same team.
3. Parent - Coach: In the event there is a conflict between a parent and/or coach, prior to the team formation, the parent or coach has the option of notifying the Regional Registrar, in writing, that they do not want the player to be placed on a specific team.
4. A parent may request the exclusion of only one coach. If there are 3 or fewer teams in the division, this option cannot be used unless there are extenuating circumstances. No coach exclusion will be allowed unless reviewed and approved by the coaching committee (Coach Administrator, Registrar, Vice Regional Commissioner and appropriate Division Commissioner). Final approval is required by the Regional Commissioner.
5. Player Trades: Following team formation, coaches may trade one player. Each coach involved must be in agreement for the trade. The trade must involve players of similar rating and be approved by the Regional Registrar, Vice Regional Commissioner, Regional Coach Administrator and the Commissioner of the Division, or any two who are in attendance at the team formation. Trades may only be made the night of the team formation. No player may be traded more than once.

#### **ARTICLE VIII - Late Registration of Players**

Final date for late registration is October 1 of the current year. Registrations accepted after team formations will be placed on a waiting list for the players respective Divisions. Placement by the Regional Registrar will be done on a first come/first served basis. If team balance will be adversely affected, a committee consisting of the Registrar, the Regional Coach Administrator, Vice Regional Commissioner and the respective Division Commissioner will determine placement of the player(s). All placements of late registered players will be made with the Regional Commissioner's approval.

#### **ARTICLE IX - Compliance with National Guidelines**

All aforementioned Articles are in compliance with the AYSO National Rules and Regulations.

## Spring League

### Article 1 - Coaches

- A. Must have been head coach in previous fall season. Assistant coach status does not qualify, unless approved by the Coaches Selection Committee
- B. Receiving a red card can result the exclusion of a coach from participating in the Spring League
- C. Willing and able to travel.
- D. Available for possible night games.
- E. Coaches will be selected from those fall coaches who express a desire to coach the Spring League. They must have coached in the division they will be coaching in the Spring League. If more than one coach applies for the Spring League team, the head coach will be selected by the Coaches Selection Committee, which consists of the Vice Regional Commissioner, the Regional Coach Administrator, Division Commissioner and Referee Administrator.
- F. Be trained per the National Coaching Program Guidelines at the age/skill level of the team they wish to enter/coach as follows:
  - U-10            U-10 Coach Certification
  - U-12            U-12 Coach Certification
  - U-14            Intermediate Coach Certification
  - U-16 & U-19    Advanced Coach Certification
- G. Coaches and assistant coaches must be signed up with the Spring League coordinator by the date established and advertised each fall season.

### Article 2 - Assistant Coaches

- A. Spring League Assistant Coach will be a "regular fall season" coach unless none wish to serve in that position. Otherwise an assistant coach must have been an assistant coach during the "regular fall season", unless approved by the Coaches Selection Committee.
- B. Be trained per the National Coaching Program Guidelines at the age/skill level of the team they wish to enter/coach as follows:
  - U-10            U-10 Coach Certification
  - U-12            U-12 Coach Certification
  - U-14            Intermediate Coach Certification
  - U-16 & U-19    Advanced Coach Certification

### Article 3 - Players

- A. All Spring League players must have been registered during the previous "regular fall season" and have played in at least 50% of all scheduled games unless out for injury.
- B. All Spring League players will play in the division in which they played during the "regular fall season", unless they were requested to "play up" by the Regional Board.
- C. Players will be selected by the coach of the Spring League team for that division.
- D. Maximum of 10 players for division U10, 12 players for U12 and 15 players for U14 teams, and

18 players for both U16 and U19 teams.

- E. Coaches child will play on coach's team.
- F. Not more than 50% of the players from any one fall team.
- G. Age and eligibility will be verified for all participants.

#### **Article 4 - Teams**

- A. Not more than 2 teams per division (at this time)
- B. If only one team - coach can choose anyone from that division.
- C. If two teams - coaches will submit list to Spring League coordinator.
- D. Spring League games take precedence over other tournament play. A team not playing its scheduled league game will forfeit the game and become ineligible for play-offs or awards.
- E. Teams may choose to play Tournaments only or Spring League Area play, with tournaments after the conclusion of area play.
- F. Each team will be responsible for providing 3 Referees.

#### **Article 5 - Spring League Staff**

- A. Spring League Coordinator (the Vice Regional Commissioner)
  - 1. Responsible for ensuring all rules are followed.
  - 2. Reports only to the regional commissioner.
- B. Treasurer
  - 1. Responsible for keeping books on all Spring League teams.
  - 2. Reports to Spring League Coordinator.
  - 3. Will coordinate all team finances, i.e. will not issue checks to pay for tournament fees if conflict exists with league play, etc.
  - 4. Team financial record books will be audited by League Treasurer at his/her discretion
- C. Secretary
  - 1. Takes meeting notes for all spring meetings.
  - 2. Reports to Spring League coordinator.
- D. Publicity
  - 1. Handles publicity for Spring League fund raisers/sponsors and other publicity as required.
  - 2. Reports to Spring League coordinator
- E. Regional Board Members performing their regular functions during Spring League season.
  - 1. Regional Commissioner
  - 2. Safety Director
  - 3. Regional Coach Administrator
  - 4. Regional Referee Administrator
  - 5. Purchasing Administrator

### **Article 6 - Registration**

- A. All participants must fill out a new registration form for Spring League
- B. Players can be solicited after final game of "regular fall season."
- C. Players may be signed up after their last fall league game.
- D. Team rosters must be submitted to the Spring League coordinator prior to the teams' first practice.
- E. All roster changes (adds, drops, etc.) must be approved by the Regional Registrar.

### **Article 7 - Sponsors**

- A. Teams may solicit sponsors for Spring League.
- B. Sponsor fees are as indicated on the Spring Sponsor form.
- C. More than one sponsor is allowed per Spring League team.

Sponsors may pay tournament fees.

Make all checks payable to: AYSO Region 583

### **Article 8 - Fund Raisers**

- A. The Regional Spring League, i.e. all teams, all divisions, may hold fund raisers as a whole, in accordance with National Guidelines.
- B. Teams may hold individual fund raisers for a specific purpose, to raise money for tournament fees, sweat suits, ball bags, etc. Fund raisers must be approved by the Spring League Coordinator and the Regional Commissioner.
- C. If the fund raising activity fails to raise the necessary amount, the players' parents will be responsible for supplying the additional amount needed. Monetary responsibility will be distributed equally among the parents.
- D. All players on a team must share equally the benefit and the burden of the fund raiser regardless of their participation in the event.
- E. ALL FUNDS (cash, checks) received by a team must be deposited with the Spring League Treasurer prior to any and all disbursements.

### **Article 9 - Funds Roll-Over**

- A. Any funds remaining "on the books" at the conclusion of the Spring League Program will be returned to the general Spring League fund for the following year. This will help offset the initial starting costs for the next Spring League season.
- B. No moneys will be disbursed to the players from the remaining general funds.
- C. Players may drop from the program at any time. However, some refunds will be allowed for players who drop from the Spring League program prior to the first scheduled game. No refunds after the first game.
- D. For Tournament teams, players may drop at any time. Partial refunds will be made up until the final tournament roster is submitted to the Tournament Officials.

**ARTICLE 10 - Compliance with National Guidelines**

All aforementioned Articles are in compliance with the AYSO National Rules and Regulations.